

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF NORTH BRUNSWICK
AUTHORIZING PROFESSIONAL SERVICE AGREEMENTS WITH
T&M ASSOCIATES / JM SORGE / AND MASER CONSULTING, PA
TO PROVIDE
ENVIRONMENTAL ENGINEERING SERVICES**

WHEREAS, the Township of North Brunswick has a need to acquire Environmental Engineering services for 2016; and

WHEREAS, on October 5, 2015, the Township Council approved resolution 267-10.15 authorizing the solicitation of Requests for Proposals for said professional services; and

WHEREAS, services were procured in formal manner under N.J.S.A. 40A:11-4.1a et seq. under both a fair and open and competitive process to assure that each person and/or firm is provided an equal opportunity to submit a proposal; and

WHEREAS, the Purchasing Agent received, and the Deputy Municipal Clerk witnessed, the receipt of six proposals for said professional services on November 13, 2015; and

WHEREAS, the Evaluation Committee, designated to review proposals and make a recommendation, has completed the review process and included herein an Evaluation Report detailing their review and recommendation; and

WHEREAS, the Evaluation Committee recommends the award of contract PRO16016 to a pool of firms including: T&M Associates (Eleven Tindall Road, Middletown, New Jersey 07748); JM Sorge (57 Fourth Street, Somerville, New Jersey 08876); and Maser Consulting, PA (331 Newman Springs Road, Red Bank, New Jersey 07701); and

WHEREAS, Township Attorney Ronald Gordon has reviewed the proposals submitted and determined the proposals submitted by the three companies to be responsive under the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and any provisions of the revised statutes of the State of New Jersey; and

WHEREAS, it is in the best interest of the Township of North Brunswick to enter into agreements with T&M Associates, JM Sorge and Maser Consulting, PA to provide Environmental Engineering services, as requested by the Township, for calendar year 2016; and

WHEREAS, the Chief Financial Officer shall certify and appropriate funds from the budgeted and capital improvement authorizations relating to services rendered.

NOW, THEREFORE, BE IT RESOLVED on this 1st day of January, 2016, that the Township Council of the Township of North Brunswick does hereby authorize the Mayor to execute and the Township Clerk to witness agreements with T&M Associates, JM Sorge and Maser Consulting, PA to provide Environmental Engineering services, as requested by the Township, for calendar year 2016.

BE IT FURTHER RESOLVED notice of this action shall be published in the Home News & Tribune as required by law within 10 (ten) days after its passage.

CERTIFICATION

I, Kala Sriranganathan, Chief Financial Officer, shall certify and appropriate funds from the budgeted and capital improvement authorizations relating to services rendered. Contracts PRO16016-T&M Associates / PRO16028-JM Sorge / PRO16029- Maser Consulting, PA.



Kala Sriranganathan
Chief Financial Officer



TOWNSHIP OF NORTH BRUNSWICK

710 HERMANN ROAD
NORTH BRUNSWICK, NJ 08902

Tel.: (732) 247-0922 x268

Fax: (732) 289-3822

WWW.NORTHBRUNSWICKNJ.GOV

EVALUATION REPORT

2016 ENVIRONMENTAL ENGINEERING SERVICES - REQUEST FOR PROPOSAL

DECEMBER 21, 2015

The Township of North Brunswick seeks a qualified vendor to provide Environmental Engineering services for 2016. Six (6) proposals were received, all demonstrating general experience and meeting the fundamental qualifications of the services required. A three person committee evaluated the proposals comprised of the following individuals:

Robert Lombard, Business Administrator

Michael C. Hritz, Director of Community Development

Justine Progebin, Assistant Business Administrator

Prior to the committee's first meeting, each committee member assessed their own affiliations and financial interest, as well as the affiliations and financial interests of family members, to ensure that there was no conflict of interest with vendors in the field. Each member signed a statement attesting to the fact that there was no conflict of interest.

The committee reviewed and discussed the Request for Proposal and alternative evaluation criteria. The committee agreed to the criteria to be evaluated and the numerical weighting to be assigned to each. The established weighting criterion was as follows:

1. Understanding and Prior Experience with the township – 30 points
2. Experience and Qualifications of Individuals – 20 points
3. Overall company history – 30 points
4. Agreement to the Pricing Model – 20 points

On October 5, 2015, the Township Council passed resolution 267-10.15 authorizing the solicitation of proposals for said service. The following six (6) proposals were received by the submission deadline of November 13, 2015:

CME Associates
3141 Bordentown Avenue
Parlin, N.J. 08859

JM Sorge
57 Forth Street
Somerville, N.J. 08876

Maser Maser Consulting P.A.
100 American Metro Blvd., Suite 153
Hamilton, NJ 08619

Najarian Associates
One Industrial Way West
Eatontown, NJ 07724

Prestige Environmental, Inc.
92 Gallmeier Road
Frenchtown, NJ 08825

T&M Associates
Eleven Tindall Road
Middletown, NJ 07748

The committee discussed the proposals sharing observations including: experience, knowledge of professionals and other factors. The committee members then individually filled out Committee Evaluation Forms, assigning numerical scores for each firm.

T&M Associates received the highest points overall at 265. T&M has been highly engaged by the Township over the past year in a continuing role managing the renovation of Veterans Park associated with the high school soil contamination project. JM Sorge and Maser Consulting both scored the second highest totals with 245 points each. JM Sorge has served the municipality as a consulting environmental engineer over the past four years and completed several projects with a good rate of satisfaction. Maser Consulting has been engaged in other municipal projects and is positively recognized.

CME Associates scored a fourth place ranking with a total of 240 points, followed by Najarian Associates with a score of 205 and Prestige Environmental with a score of 190.

All other firms were in agreement with the pricing model and no exceptions were noted by the committee. It is the Evaluation Committee's recommendation to also appoint the following three (3) firms as Environmental Engineers:

J.M. Sorge, Maser Consulting, T&M Associates

Selecting each of these firms given their expansive environmental experience will provide North Brunswick with a wide selection of options to secure engineers as needed for a variety of specific projects.